



# Message from the President

I think I will give up trying to craft some lofty introductory paragraph and get right to business. I would like to start off by acknowledging the efforts of several individuals. I realize when you do this kind of thing you run the risk of leaving out others who do so much for the organization. I hope to catch up with those folks at a later date.

- Thanks to Laura Forbes for her time and efforts as President during the last year. Good luck as head of the Past Presidents Council.
- Thanks to Robert Anderson for taking over as head of the Cooperative Purchasing Council after Linda Dupuis had been co-opted by UW-Green Bay. This Council's work is so important to the goals and purpose of WAPP. This committee has worked very hard over the last several years and I'm glad to see it remain active.
- Thanks to Natalie Dixon and Monette McGuire for a great December meeting. I was told by many members it had the best agenda that they had seen in some time. I have to agree.
- Thanks to Frank Draxler and Natalie Dixon for working on a 2<sup>nd</sup> Quarter meeting in the form of a two day NIGP class. I, personally, would like to continue to have four meetings a year and see the logic of making this particular meeting into a class that can help further our skills and also help those trying to attain certification. As some of you may know, the State Bureau of Procurement and its training officer, Tara Cordes, have made certification one of the Bureau's priorities. I know that Frank and Tara have been talking and I

- see this as a mutually beneficial initiative.
- Thanks to V.A.L.U.E., the Expo Committee, and the Department of Transportation for taking care of the other three quarterly meetings.
- Natalie Dixon also gets kudos for being the tireless face of registration for meetings and membership. Please help Natalie by making sure you get your membership registration in as early as possible. This makes the Membership Committee's job easier. I also saw that last year at this time Nadine Malm was looking for more volunteers for the Membership Committee. If you are looking to get more active with WAPP contact Nadine about this opportunity.
- Congratulations to Don LaFontaine on his retirement. I hope that you will continue to make an appearance at the meetings.

The last two items brings me to the one agenda item I have as President of WAPP. At last September's meeting I was sitting at a table with several of our more experienced members who were discussing their retirement plans. My first reaction was jealousy since I'm a long way from retirement. My second reaction was the need to start increasing our membership.

I truly believe we have an active and vibrant group that represents lots of experience and knowledge. I also

suspect there are many people in governmental purchasing and procurement roles that either don't know about the organization or the benefits it provides. To that end I would like to work with both the Membership Committee and the Executive Board to come up with ideas on how to go about increasing our ranks. And if you have ideas, please let me know!

I look forward to the challenges this year brings. I realize that due the economy, many entities funds for things like WAPP will be limited. But I also realize the important role those of us in procurement have in helping save our entities money in this economic climate. To that end I would like to see more active members who can bring more ideas and resources to our meetings.

**Lyman Fuson,**  
President

### Time to Renewal your Memberships

Hello it's Natalie Dixon and I work for the City of Madison. I've been an active WAPP member for about 2 years now. Feeling a little shy and out of place at my first WAPP meeting. Luckily Denise Charkowski and Lyman Fuson encouraged me to get involved with the WAPP Membership and Registration Committees. What a wonderful experience for me. All the members have been friendly and helpful. Given the chance to network with purchasing professionals from

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around the state. We have such a wealth of knowledge within our ranks. I encourage all new members to join a committee and help keep WAPP going strong. Speaking of Memberships and Registrations, it's time to renew your membership for 2009. I hope to hear from you soon.

**Natalie Dixon**  
City of Madison

**Wisconsin Association of Public Purchasers Minutes  
Madison, Wisconsin  
December 5, 2008**

The meeting was called to order at 11:48 am by President Laura Forbes and followed by the Pledge of Allegiance. The minutes of the September meeting were approved with no changes.

**Treasurer's Report – Dale DeNamur**

As of December 1, 2008:

Checking-----	\$ 21,888.21
CD Balance -----	\$ 7,357.52
Savings -----	\$ 2,545.55
Total:-----	\$ 31,791.28

**Committee Reports**

**Education Committee:**

Frank Draxler recognized Natalie Dixon's work in organizing the Dec. 4 World Class Procurement seminar as well as the ensuing WAPP meeting. He talked about a survey of interest in upcoming seminars: Adding Value to Procurement, Effective Contract Writing and Managing End Users and Suppliers. He suggested the possibility of incorporating them into WAPP's 2009 June and December quarterly meetings which could help offset the cost of travel for some members.

Robert Barwick announced that there will be a ½ hour overview on the certification process at the next session in March. He added that there will be 1 exam in May (with an application deadline of February 2<sup>nd</sup>) and 1 in October.

**Membership Committee:**

Lyman Fuson indicated that help was needed with membership as well as meeting registration forms. In 2009, WAPP had approx. 160 + members. As a reminder, membership runs from January through December. All registration forms should come with the

check and a confirmation of receipt will be sent to registrant within 15 days via email. Retirees also need to fill out the forms. Contact Natalie Dixon with any questions.

At this time, WAPP does not have a system in place to accept p-cards since initial analysis shows that we don't incur enough volume for it to be cost effective

**Cooperative Committee:**

Linda Dupuis announced that she is stepping down as chairperson of the committee. She stated that the committee had some good successes with establishing a municipal bid website that included some useful resources like a specifications library. In her place, Bob Anderson, who is the statewide cooperative chair for all the technical colleges and who has been highly invested in the effort is being considered to take over the chair position. The Standards Group whose mission was to standardize forms across jurisdictions will be put on hold pending the State's action to analyze and revise their own standard procurement forms.

**Expo Committee:**

Denise Charkowski stated that the 2008 vendor expo was very successful in terms of generating substantial revenue to support educational programs and meetings. The expo cleared approximately \$14,000 plus \$800 worth of printing of membership booklets and BSI provided bags in lieu of booth rental.

The next vendor expo will be held on September 24-25<sup>th</sup> at the Ramada Inn in Stevens Point and will incorporate a mix of different things from past years.

Please let Denise know of any vendors who express interest in attending.

**Election of Officers:**

Past Presidents Council nominated Kathy Jaglin of UW Madison for the position of Secretary. No other nominations were made. Kathy was elected on a voice vote of the membership.

**Old Business:**

The budget was presented by Kim Verhelst who thanked all those that submitted their information. The 2009 budget was passed by a voice vote.

Laura Forbes provided a recap of the Executive committee meeting who met to: 1) reconfirm that WAPP will pay for NIGP membership of Officers who are not current NIGP members; and 2) create a no-refund policy for registrations

within 2 weeks in advance of a meeting. A provision to reserve the right to waive this policy will be incorporated. This policy will also be written into the meeting guidelines as well as on the registration website.

Laura Forbes presented the President's Award to Linda Dupuis in recognition of her accomplishments during her 4 year service as WAPP Officer and Chair of the Cooperative Purchasing Committee. Thank You, Linda!

**New Business:**

The issue about getting credit card set up for WAPP was discussed. Because WAPP incurs very few transactions, bank fees would be around 5-6%. The Executive Committee will need to conduct further analysis to determine the cost effectiveness of such a system.

Dale DeNamur, WAPP Treasurer, attended the August 2008 NIGP Forum in Charlotte, NC and on behalf of WAPP, received a certificate at the Chapter Presidents Luncheon recognizing WAPP's 30 years of NIGP chapter membership.

Laura Forbes issued a call to all members to turn in WAPP's flag which has been missing for the past several meetings. A new flag will be purchased if the old one does not turn up. A new camera will also be purchased by WAPP.

**Upcoming Meetings**

**March 19-20, 2009**

Hosted by the V.A.L.U.E. Group

**June 2009**

Appleton, hosted by Elizabeth Burns and Melissa Widmann

**September 24-25, 2009**

Vendor Expo, Stevens Point, Hosted by Denise Charkowski

**December 2009**

Madison, Hosted by Steve Martinelli, DOT

**Newsletter Deadlines**

**2nd Quarter Newsletter**

April 1, 2009 to

Mary Hensler –

mary.hensler@dot.state.wi.us

Meeting Adjourned at 12:15 pm

Submitted by:  
**Monette McGuire**  
WAPP Secretary



**WISCONSIN ASSOCIATION OF  
PUBLIC PURCHASERS  
FIRST QUARTER MEETING  
MARCH 19-20, 2009**



**REGISTRATION FORM**

A block of rooms has been set aside at the Crown Plaza, 10499 Innovation Drive, Wauwatosa, WI 53226 for the nights of March 18th & 19th. Make reservations by calling 414-475-9500 no later than February 17, 2009. Single: \$80. Tax will not be charged with proof of tax exemption.

**Registration Information** Indicate your membership status:

Regular Member  Retired Member  Non-Member  First-Timer\*

Name: \_\_\_\_\_

Registration Fees: (includes continental breakfast & lunch)

Agency: \_\_\_\_\_

	<u>WAPP Member</u>	<u>Non-Member</u>	<u>Retiree</u>
Both Days	\$50	\$65	\$20
Thursday Only	\$30	\$35	\$10
Friday Only	\$30	\$35	\$10

E-Mail Address: \_\_\_\_\_

\* No registration fee for First time non-members. A first-time, non-member must be a governmental official whose responsibilities include or are related to public procurement.

**Note:** WAPP membership must be effective on or before February 15, 2009 in order to obtain member rates.

I will attend **Both Days.**       I will attend **Thursday Only.**       I will attend **Friday Only.**

**Thursday Continental Breakfast:**

I will attend

I will not attend

**Thursday Lunch Selection** (choose one)

- Chicken Mediterranean
- Beef Roulade
- Vegetable Quiche
- I will not attend

**Friday Continental Breakfast:**

I will attend

I will not attend

**Friday Lunch Selection** (choose one)

- Jaeger Schnitzel
- Herb Crusted Cod
- Penne Primavera
- I will not attend

Thursday night's group dinner will be held at the Crowne Plaza. Order off the menu and pay at restaurant.

I will attend     I will not attend

**Make checks payable to WAPP.**

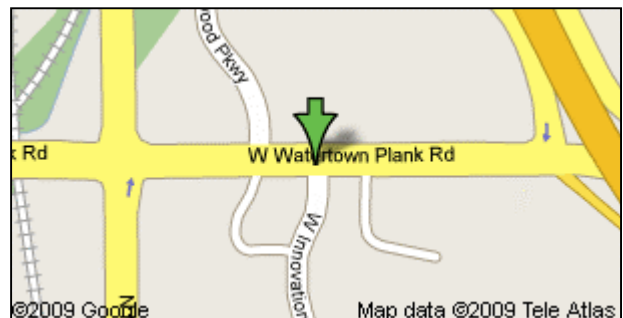
**Send registration form and payment by  
February 27, 2009 to:**

Jean Kienzle, Supervisor of Purchasing  
School District of Elmbrook  
PO Box 1830  
Brookfield, WI 53008-1830

**NO REFUNDS ALLOWED**

If you have any questions, contact Jean Kienzle at 262-781-3030 ext 1141 or [kienzlej@elmbrookschools.org](mailto:kienzlej@elmbrookschools.org)

Located west of I-45 at the intersection of Mayfair Road (108<sup>th</sup> Street) and Watertown Plank Road. Hotel is on the southeast corner, set back off the road, approximately 1 block east of Mayfair Road, on Watertown Plank Road





**V.A.L.U.E. / WAPP ANNUAL MEETING**  
**March 19 – 20, 2009**  
**Crowne Plaza Milwaukee - Wauwatosa**  
**10499 Innovation Drive**  
**Wauwatosa, WI 53226**



**AGENDA**

**THURSDAY, MARCH 19, 2009**

- 8:00 am **REGISTRATION AND CONTINENTAL BREAKFAST** – Jean Kienzle, Supervisor of Purchasing/BO Manager, Elmbrook Schools
- 8:30 am **GREETINGS AND INTRODUCTIONS** – Bill Kurer, CPPO, Purchasing Agent, Washington County
- 8:40 am **V.A.L.U.E. ANNUAL BUSINESS MEETING** – Bill Kurer, CPPO, Purchasing Agent, Washington County
- New Member Recognition and Participation Awards - Jean Kienzle, Supervisor of Purchasing/BO Manager, Elmbrook Schools
  - Treasurer's Report – JoAnne Jacobson, Business Manager Secretary, Port Washington/Saukville School District
  - Election of Treasurer - Nominee: JoAnne Jacobson, Port Washington/Saukville School District
  - Election of Chairperson - Nominee: Bill Kurer, CPPO, Washington County
- 9:00 am **V.A.L.U.E.'s STRATEGIC PLAN** – Bill Kurer, CPPO, Purchasing Agent, Washington County
- 9:15 am **BID REPORTS** – V.A.L.U.E. CONTRACT LISTING *Included in Registration Folder*
- 9:45 am **BREAK**
- 10:00 am **BROADEN YOUR PURCHASING HORIZON WITH THESE HELPFUL CONTRACT OPPORTUNITIES**
- The Benefits of National Contracts. Presented by Robert Barwick, CPSM, CPPB, City of West Allis
  - US Communities – Katherine Abshire, Program Manager, US Communities
  - Wisconsin Counties Association – Karen Bollinger, CPPB, Waukesha County
  - National Joint Powers Alliance (NJPA) – Jim Bembenek, City of Wauwatosa
  - National IPA – Bill Kurer, CPPO, Washington County
  - HGAC – Peggy Watson, Walworth County
  - WISCA – Vicki Nash, Waukesha County Technical College
- 11:00 am **GSA CONTRACTS AVAILABLE FOR STATE AND LOCAL GOVERNMENTS**  
**Presented By: Ernest Love, GSA Customer Service Director**
- 1122 Counter Drug Program
  - IT Cooperative Program
  - Disaster Recovery Purchasing Program
  - National Wildland Fire Program
  - Computers for Learning Program (CFL)
- 12:00 pm **NETWORKING LUNCHEON** – Crowne Plaza
- 1:00 pm **WAPP WELCOME AND INTRODUCTIONS** – Lyman Fuson, WAPP President, Senior Procurement Specialist, WI Dept of Administration, Bureau of Procurement
- 1:15 pm **STATE PROCUREMENT UPDATES** – Helen McCain, Director, State of Wisconsin DOA
- 1:45 pm **COOPERATIVE UPDATE** – Robert Anderson, WTCS Purchasing Consortium
- Municipal Electronic Bid Posting-DemandStar
  - Progress report from the Standards Group
- 2:00 pm **ARE YOU PREPARED FOR A MEDIA CRISIS?** –Presented by: Joe LaBarbera, President LaBarbera Media Group, and formerly known as “Joe on the Go” from Fox 6 News. Joe will provide a lively and interactive session on how to deal with and react to the media in the midst of chaos.

4:00 pm        **ADJOURNMENT**

4:00 pm        WAPP Past Presidents Committee Meeting

5:30 pm        **NETWORKING DINNER** – Innovation Restaurant, Crowne Plaza Hotel

**FRIDAY, MARCH 20, 2009**

7:30 am        WAPP Co-op Committee & Standards Group Committee Meeting

8:00 am        **REGISTRATION AND CONTINENTAL BREAKFAST**

8:30 am        **HOW PREPARED ARE YOU TO HANDLE A DISASTER?** – Disaster Readiness Assessment and Open Discussion. Presented by: Robert Barwick, CPSM, CPPB, City of West Allis

8:45 am        **PREPAREDNESS IN WAUKESHA COUNTY** – Karen Bollinger, CPPB, Waukesha County

9:00 am        **PURCHASING'S ROLE IN AN EMERGENCY** – Lieutenant Kevin Williams, Emergency Management Director, Walworth County.  
What mutual aid agreements should Purchasing enter into? What can other agencies such as the Red Cross can do for us?

9:30 am        **WHAT WOULD YOU DO IN AN EMERGENCY SITUATION?** – Breakout Sessions  
How would Purchasing Departments prepare/react to various disaster scenarios? Breakout into groups to discuss Purchasing's role in different emergency situations. Report from each group followed by discussion.

- Ice Storm
- Airplane Crash
- Epidemic
- Tornado
- Flooding
- Power Outage

10:15 am       **BREAK**

10:30 am       **HOW CAN V.A.L.U.E and WAPP HELP YOUR AGENCY?** – Brainstorming Session to discuss what can be done to assist agencies in establishing their own Preparedness Program. Moderator – Bill Kurer, CPPO, Washington County.

- Training?
- Contacts?
- Information Source?
- Discussion on the NIGP PREP Site and pre-event planning.

11:00 am       **WHAT IS NEW WITH NIGP CERTIFICATION** – Frank Draxler, City and County Eau Claire

11:30 am       **WAPP BUSINESS MEETING** – WAPP President, Lyman Fuson, WI DOA, Bureau of Procurement

12:00 pm       **ADJOURNMENT – NETWORKING LUNCHEON** – Crowne Plaza

<p><b>Lyman Fuson, President</b></p> <p><b>Dale DeNamur, Vice President</b></p> <p><b>Monette McGuire, Treasurer</b></p> <p><b>Kathy Jaglin, Secretary</b></p>	<p>Program Planning      <b>Laura Forbes</b></p> <p>Presidents' Council      <b>Dean Helwig</b></p> <p>Membership/ Public Relations, Co-Chairs      <b>Monica Gannon</b>    <b>Kathy Jaglin</b></p> <p>Environmentally Preferable Purch.      <b>Eric Thornton</b></p> <p>Audit      <b>Kim Nelson</b></p> <p>Historian      <b>Kim Nelson</b></p> <p>Photographer      <b>Kim Verhelst</b></p> <p>Finance      <b>Mary Hensler</b></p> <p>Newsletter Editor      <b>Barb Weller</b></p> <p>Newsletter Publisher      <b>Jim Fering</b></p> <p>Webmaster</p>	<p><i>Newsletter information may be sent to:</i></p> <p><b>Mary Hensler</b> <b>4802 Sheboygan Av., #751</b> <b>PO Box 7396, Madison, WI</b> <b>53707-7396</b> <i>or e-mail:</i> <b>mary.hensler@dot.state.wi.us</b></p> <hr/> <p><b>WAPP VALUE VIEWS</b></p> <p>WAPP Value Views is published quarterly by the Wisconsin Association of Public Purchasers (established in 1947) and is free to its members. The Association's mission is to serve its members and governmental purchasing in general through quarterly conferences and seminars, education, professional certification assistance, procurement communication and technical and professional interchange.</p> <p><b>All Rights Reserved</b></p>
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## WAPP VALUE VIEWS

Wisconsin Association of Public Purchasers  
 PO Box 7396  
 Madison, WI 53707-7396

