



## WISCONSIN ASSOCIATION OF PUBLIC PURCHASERS

Affiliated with [NIGP](#) - National Institute of Governmental Purchasing, Inc.

### APPLICATION FOR WAPP REWARD\$

#### I. GENERAL INFORMATION:

- A completed application must be received by December 31<sup>st</sup> of the year in which Rewards points were earned.
- Supporting documentation must be submitted for all activities.
- **Submit completed form to the WAPP Vice President.**

#### II. APPLICANT INFORMATION

NAME:	
AGENCY:	
ADDRESS:	
TELEPHONE:	
EMAIL:	

#### III. AFFIRMATION STATEMENT

I agree to abide by the policies and procedures of the WAPP Rewards program. I will provide a copy of the class certificate, receipt or attendance form as proof of my attendance or I will reimburse WAPP for the Rewards money I have received. If, for any reason, I must cancel my attendance prior to the event I have received funds for, I will return the reimbursement back to the Vice- President. I may reuse my rewards for another event, as long as it falls within the approved schedule in the Rewards guidelines, and will submit a separate form for that function/event.

I hereby affirm that information and supporting documents are true and correct and that any falsification or willful misstatements or omissions may forfeit my rights to WAPP Rewards.

SIGNATURE:		DATE:	
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IV. ACTIVITY POINTS SCHEDULE:	POINTS PER ACTIVITY	MAX POINTS ALLOWED (PER YEAR)	POINTS EARNED	DESCRIPTION OF EVENT(S)	CORRESPONDING DATE(S)
<b>CONFERENCES, MEETINGS, SEMINARS, WORKSHOPS, EDUCATION AND TRAINING:</b>					
Attend WAPP Expo (Full Expo Attendance)	10	10			
Attend WAPP Expo (Expo only)	5	5			
Secure Vendor for WAPP Expo (1 point per First Time Vendor)	1	Unlimited			
Refer First Time Attendee (1 point per First Time Attendee)	1	Unlimited			
Attend general WAPP conference (Max 3/year)	5	15			
Attend NIGP sponsored 1-day class (Max 2/year)	5	Unlimited			
Attend NIGP sponsored 2+ day class (Max 2/year)	10	Unlimited			
Attend related Purchasing class/webinar less than 1 day (Subject to EC Approval)	2	Unlimited			
Attend Annual NIGP Forum	10	10			
<b>LEADERSHIP AND PRESENTATIONS</b>					
Host a WAPP conference (Up to 3 Lead hosts - Max 2/year)	20	40			
Presenter/Speaker/Facilitator/Moderator at any WAPP Purchasing meeting or related Purchasing event (Max 2/yr)	10	20			
Organize a WAPP educational seminar or training (Max 2/year)	15	30			
WAPP Executive Committee Member	15	15			
Active Committee Chair as Determined by Executive Committee (Max 2/year)	10	20			
Active Committee Member as Determined by Committee Chair (Max 2/year)	5	10			

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<b>SERVICE</b>					
Assist in hosting WAPP conference (Organizing events, taking registrations – Max 2/yr)	5	10			
Sponsor a new WAPP member (Max 3/yr)	5	15			
<b>AWARDS AND RECOGNITION</b>					
Presidents Award	5	5			
<b>MEMBERSHIPS</b>					
Members who have current CPPB or CPPO (given each year certification is current) Note: Members in 2010 w/CPM Certification will be given an Exemption	5	5			
New/Renew WAPP membership	5	5			
New/Renew NIGP membership	5	5			
<b>TOTAL POINTS</b>					

**FOR WAPP EXECUTIVE BOARD USE:**

<b>APPROVAL WAPP OFFICER SIGNATURE</b>		<b>DATE:</b>	
<b>COMMENTS/NOTES:</b>			